**MAKERERE UNIVERSITY**

**College of Humanities and Social Sciences**

**CERTL Short Grants on Teaching and Learning**

Application form

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Personal information** | | | | | | | |
| Surname | | | |  | | | |
| Other names | | | |  | | | |
| Title | | | |  | | | |
| Date of Birth | | | |  | | | |
| Gender | | | |  | | | |
| Citizenship | | | |  | | | |
| Country of Residence | | | |  | | | |
| Current Position | | | |  | | | |
| Department | | | |  | | | |
| Area of Specialisation | | | |  | | | |
| PhD Institution | | | |  | | | |
| PhD research topic or area of study | | | |  | | | |
| Current Employer | | | |  | | | |
| Terms of employment (permanent or contract) | | | |  | | | |
| Home Address | | | |  | | | |
| Email Address | | | |  | | | |
| Telephone | | | |  | | | |
| Mobile | | | |  | | | |
| **Project Title (please provide a 15-word title of your proposed study)** | | | | | | | |
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| **Abstract (please provide a 150-word summary of your project proposal. It should state the problem, objectives and methods)** | | | | | | | |
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| **Unit where you will conduct theresearch project e.g. Philosophy, Literature, etc** | | | | | | | |
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| **How did you learn about this programme? (Tick the right choice)** | | | | | | | |
|  | From a colleague at your institution | | | | | | |
|  | From a colleague at another institution | | | | | | |
|  | Group email or list-serve | | | | | | |
|  | CHUSS website | | | | | | |
|  | Internet search | | | | | | |
|  | Social media | | | | | | |
| **Personal Details** | | | | | | | |
| **Academic Qualifications (the academic record should be supported by the attached documents such as transcripts and certificates)** | | | | | | | |
| **From** | | **To** | | **Institution** | **Qualification** | | **Class** |
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| **Employment Record (attach appointment)** | | | | | | | |
| **From** | | **To** | | **Post** | **Responsibilities** | | |
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| **Research Projects Undertaken** | | | | | | | |
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**Community Outreach: for example, 2012-2014: I was a chairperson of the Departmental SACCO**

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| --- | --- |
| **Year** |  |
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**Applicant’s Publications**

You should list all your publications by stating the year in the provided column, title of article or chapter followed by title of journal or book, city of publication, publisher and page numbers.

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| --- | --- |
| **Year** | **Publication Details** |
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**Brief Intellectual Biography**

Describe your academic career detailing the ideas and experiences that have shaped your work and your future plans. Please state where you see yourself in 5 years.

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**Concept Note/Project Proposal** should not exceed 3 pages or 1500 words using Times New Roman,12 points, and 1.5 spacing (note that this form is a word document which expands as you type in). The Concept Note should provide an overview of your research question explaining why it is of academic and or practical importance, outline the intended main objectives of your research, state the main research techniques, and briefly explain any analytical techniques to be used and proposed timetable of activities. Use APA citation style sheet for referencing.

Please organise your proposal under the following headings: title, overview of the subject area, statement of the problem, research question(s), objectives, literature review, theoretical framework, research methods/techniques, and references and/or bibliography.

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**Letter of Recommendation**

Please complete this section according to the instructions provided

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| --- | --- |
| Recommender | |
| Name |  |
| Institution of Affiliation |  |
| Academic Rank |  |
| Academic Position |  |
| Relationship to Applicant |  |
| Email Address |  |
| Telephone |  |
|  |  |

I, ………………….. declare that the information provided in this application form is true to the best of my knowledge.

Applicant’s Signature: