



OFFICE OF THE ACADEMIC REGISTRAR

15th April, 2021

To: All Principals of Colleges and
Dean School of Law
Makerere University

SUBJECT: FIRST DRAFT EXAMINATIONS TIMETABLE FOR SEMESTER ONE 2020/2021

This is to inform you that Semester I of 2020/2021 Examinations have been scheduled to run as follows:

- i) Finalists examinations will start on 24th May, 2021 and end on 6th June, 2021.
- ii) Continuing students examinations will start on 7th June, 2021 and end on 19th June, 2021

Please find attached, the **First Draft** of the Examinations Timetable for your consideration.

This is to request that the Timetable be scrutinized for any omissions (including Retakes) or clashes of Courses and venues. **The clashes and omissions should be reported to the Deputy Registrar, Examinations and Transcripts Division, with suggestions on how such clashes should be removed and on the times when the omitted Courses should be examined, the number of students registered for such Courses and the proposed venues.** Any Course not being offered this Semester should be highlighted for deletion.

We further request that each College/School produces a simplified version of the Draft Timetable by highlighting the specific Courses for the benefit of the students and have it displayed on the Notice Boards for their perusal. The students should report their queries to the **Examinations Coordinators** and **Deputy Principals** in their respective Colleges/Schools.

Please indicate the correct number of students registered for the particular Courses in brackets against the Course Code to ease room allocation.

Submissions of reactions to the Draft should be made to **Room 512** Senate Building not later than **Friday 14 May, 2021.**

We also request that the Principals/Deans of the Colleges/Schools which do not use this general Timetable to start the process of timetabling for their respective Units, bearing in mind that the proposed date for starting the University Examinations as indicated in (i) and (ii) above.

N.B: The Schedule of activities will be as follows:-

Friday 16 th April, 2021	1 st Draft Timetable released.
Monday 26 th April, 2021	2 nd Draft Timetable released.
Monday 17 th May, 2021	Final Timetable released.
Monday 24 th May, 2021	Finalists Examinations Begin.
Sunday 06 th June, 2021	Finalists Examinations End.
Monday 7 th June, 2021	Continuing Students' Examinations begin.
Saturday 19 th June, 2021	Continuing Students' Examinations end.



Alfred Masikye Namoah,
ACADEMIC REGISTRAR

AMN/LTO/jpn

c.c. The Vice Chancellor
 The Deputy Vice-Chancellor (AA)
 The Deputy Vice-Chancellor (F&A)
 The University Secretary
 The University Bursar
 The University Librarian
 The Dean of Students
 All Examinations Coordinators
 All College/School Registrars
 The Director, Procurement and Disposal Unit
 The Head, Audit Unit