

College of Humanities and Social Sciences Makerere University
Inter-disciplinary PhD by Research programme in the Fields of Historical
Humanities and Humanistic Social Sciences

Programme Processes and Milestones

An Inter-disciplinary PhD by Research programme in the fields of Historical Humanities and Humanistic Social Sciences in the College of Humanities and Social Sciences, Makerere University is a three-year programme by research. The following are the processes and timeline of the programme.

1. The process of the programme will start with the publication and circulation of a call for application between January and February of every year. The prospective and qualifying students will apply for the fellowship (see eligibility and qualification attached).
2. After the receipt of the applications, a rigorous evaluation process of the application will commence. First, all the application will be given to an independent assessor who will evaluate their adherence to the stipulations set out in the call for applications. The shortlisted application will be then subject to a second tier of evaluation. This will be the purview of the College Higher Degrees Committee of the College of Humanities and Social Sciences (often delegated to the Departments), Makerere University. The focus of this evaluation will be to establish whether the applicants fulfil the requirements for admission for PhD studies of Makerere University generally, and the college particularly. A short list will be generated of about 20 qualifying candidates that will be sent to the Gerda Henkel Stiftung Foundation for final assessment in regards to the eligibility criteria of the foundation.
3. The final list of the deserving and/or qualifying 10 candidates will be offered a provision fellowship to start the process of applying for admission to pursue a PhD in the College of Humanities and Social Science, Makerere University.
4. During the cohort's first year of study, there will be two milestones that they will have to achieve. First, they will be subject to foundational course in humanities and social science research seminars and workshops. Second, with a help of a supervisor or a doctoral committee, they will develop and defend a research proposal. This is a prerequisite to formal admission to graduate training in Makerere University.
5. The second and third years of the programme are normal progress. Each year will have its own milestones that the fellows will have to fulfil and will be evaluated upon if they are to progress to the next year or retain their

fellowship. The fellows have to fulfil two tasks in their second year. They have to collect and analyses the data in accordance with their research proposals. They have to draft/write their theses. Both tasks of the second year will be evaluated on a quarterly basis, that is a progress report endorsed by the supervisor and the doctoral committee and the coordinator of the graduate school, indicating satisfactory progress, will be the basis for the release of the fellow's stipend.

6. Besides the progress reports during the second and third years of the programme, the fellows will be expected to present a paper at a conference or at a seminar or workshop drawn from his work. In the third year, all fellows are expected to have published a paper or a book chapter in a peer-reviewed journal or book project. This is one of the requirements for the award of a PhD of Makerere University.
7. The end of the third year will coincide with the examination processes of the programme. By June of the third year, the fellows are expected to have completed the thesis writing and ready to submit the thesis for examination. The supervisor working together with the fellow's department and the coordinator of the graduate school will identify and appoint one external and two internal examiners to examine the fellow's thesis. The examination of the thesis is expected to take three months and upon the return of the reports, the college will organise a vive voce for the candidate in accordance to the regulations governing the vive voce examination of Makerere University.
8. In the event that the fellow cannot submit his/her thesis by the end of June of the third year, a three-month extension will be granted to him/her. Thereafter the procedure outlined in (7) above will be adhered to.