**MAKERERE UNIVERSITY**

**College of Humanities and Social Sciences**

**PhD by Research programme in Humanities and Social Sciences**

Application form

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| **Personal information** | | | | | | | |
| Surname | | | |  | | | |
| Other names | | | |  | | | |
| Title | | | |  | | | |
| Date of Birth | | | |  | | | |
| Gender | | | |  | | | |
| Citizenship | | | |  | | | |
| Country of Residence | | | |  | | | |
| Current Position | | | |  | | | |
| Terms of Employment | | | |  | | | |
| MA Institution | | | |  | | | |
| MA Discipline | | | |  | | | |
| Department | | | |  | | | |
| Area of Research and Teaching Specialisation | | | |  | | | |
| Current Employer | | | |  | | | |
| Home Address | | | |  | | | |
| Email Address | | | |  | | | |
| Telephone | | | |  | | | |
| Mobile | | | |  | | | |
| Next of Kin | | | |  | | | |
| Address and Contact of Next of Kin | | | |  | | | |
| Discipline being applied for (if you are applying for a PhD in History or Philosophy, for example, you must have grounding at BA and MA in the respective discipline) | | | |  | | | |
| **Project Title (please provide a 15-word title of your proposed study)** | | | | | | | |
|  | | | | | | | |
| **Abstract (please provide a 150-word summary of your project proposal. It should at least state the problem, objectives and methods)** | | | | | | | |
|  | | | | | | | |
| **where do you plan to conduct the research project you are applying for?** | | | | | | | |
|  | | | | | | | |
| **How did you learn about this programme? (Tick the right choice)** | | | | | | | |
|  | From a colleague at your institution | | | | | | |
|  | From a colleague at another institution | | | | | | |
|  | Group email or list-serve | | | | | | |
|  | CHUSS website | | | | | | |
|  | Internet search | | | | | | |
|  | Social media | | | | | | |
| **Personal Details** | | | | | | | |
| **Academic Qualifications (the academic record should be supported by the attached documents such as transcripts and certificates)** | | | | | | | |
| **From** | | **To** | | **Institution** | **Qualification** | | **Class** |
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| **Employment Record** | | | | | | | |
| **From** | | **To** | | **Post** | **Responsibilities** | | |
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| **Research Projects Undertaken** | | | | | | | |
| **Date** | | | **Project Title** | | | **Outcomes** | **Funder** |
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**Community Outreach: for example, 2012-2014: I was a chairperson of the Departmental SACCO**

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| **Year** |  |
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**Applicant’s Publications**

You should list all your publications by stating the year in the provided column, title of article or chapter followed by title of journal or book, city of publication, publisher and page numbers.

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| --- | --- |
| **Year** | **Publication Details** |
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**Intellectual Biography**

Describe your academic career detailing the ideas and experiences that have shaped your work and your future plans. Please state where you see yourself in 5 years after completion of your doctoral programme.

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**Concept Note/Proposal** should not exceed 5 pages words using Times New Roman, 12 points, and 1.5 spacing (note that this form is a word document which expands as you type in). The Concept Note/proposal should provide an overview of your research question explaining why it is of academic and or practical importance, outline the intended main objectives of your research, provide a brief literature review, state the main research techniques, and briefly explain any analytical techniques to be used and proposed timetable of activities. Use APA citation style sheet for referencing. Please organise your proposal under the following headings: title, overview of the subject area, statement of the problem, research question(s), objectives, literature review, theoretical framework, research methods/techniques, and references and/or bibliography.

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**Letters of Recommendation**

Please complete this section according to the instructions provided

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| --- | --- |
| Recommender One | |
| Name |  |
| Institution of Affiliation |  |
| Academic Rank |  |
| Academic Position |  |
| Relationship to Applicant |  |
| Email Address |  |
| Telephone |  |
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**Letters of Recommendation**

Please complete this section according to the instructions provided

|  |  |
| --- | --- |
| Recommender Two | |
| Name |  |
| Institution of Affiliation |  |
| Academic Rank |  |
| Academic Position |  |
| Relationship to Applicant |  |
| Email Address |  |
| Telephone |  |
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I, ........................................................ declare that the information provided in this application form is true to the best of my knowledge.

Applicant’s Signature...............................

Date: ..............................................................

**Supporting Documents**

The application should be accompanied by **THREE** pdf files of supporting documents.

* A bio page of your current passport, a certified copy of a Master’s degree transcript, a certified copy of an undergraduate degree transcript and your high school certificate(s) should be scanned as a single pdf file and attached to the application package.
* A sample of your written (preferably published) academic work not exceeding 20 pages should be scanned as a pdf and attached to your application package; this can be a section of your MA Dissertation (note that any writing sample that exceeds the 20-page limit or pdf formatting will lead to the disqualification/rejection of the application).
* Letters from two academic referees who are intimately familiar with your work should be scanned as pdf and sent with the application package. It is your duty to convince your referees to give you a recommendation and if s/he cannot share with you his/her assessment of your capabilities, perhaps s/he is not the right referee for you. It is important that the referees, who have been named on your application form, are the ones who supply a reference for you.
* Note that your application form should be accompanied by the above **THREE** pdf files; in other words, the application email should have only **FOUR** attachments, namely the application form, transcripts, referee letters and writing sample.