

MAKERERE

P.O. Box 7062 Kampala –Uganda
Cables: 'MAKUNIKA'
Website: www.makerere.ac.ug



UNIVERSITY

Tel: Gen.256-41- 532631/4 Direct:532479
Fax: 256-41—541068
E-mail: dvcfa@admin.mak.ac.ug

**OFFICE OF THE SECOND DEPUTY VICE-CHANCELLOR
(Finance & Administration)**

12th March 2012

GENERAL NOTICE ON FIELD ATTACHMENT/INTERNSHIP FEE

Makerere University Administration would like to inform all students that the issue of Field Attachment/Internship is being handled with the utmost urgency, so as to resolve any matters arising.

The Office of the Deputy Vice Chancellor (Finance and Administration) wishes to communicate the following:

- i) The new internship policy which took effect on 9th August 2011, requires students to pay only 200,000/= shillings for internship, to cater for administrative costs.
- ii) The current 2nd year students who have already paid the sum of Shs.400,000/= (Four hundred thousand shillings), representing an excess 200, 000/= (as stipulated by the new policy) will have the excess money refunded. The Office of the Deputy Vice Chancellor (Finance and Administration) will, after consultations with the Finance Department, communicate to the students when to expect this money on their individual accounts.
- iii) This new policy does not affect the current third year students, and as such they should **NOT** expect any payment in respect of internship refund.
- iv) First year students are required to pay for administrative costs of internship **ONLY**, amounting to Shs.200,000/= (Two hundred thousand shillings), as per the new policy.

The University would further like to emphasize to students that Internship/ Field Attachment is mandatory and carries credit units like other examinable papers or course units.

The University regrets any inconveniences that have been caused in the process of communicating the new and old Internship/Field Attachment policies .

Professor S.S. Tickodri-Togboa

Deputy Vice Chancellor (Finance & Administration)

cc. Ag. Vice-Chancellor
" Ag. Deputy Vice-Chancellor (A/A)
" Academic Registrar
" University Secretary

cc. Principal, College of Education
and External Studies
" The Bursar
" All Notice Boards